

## Decision Records for Natures Fun Activities Association Index

**Scope:** The decision record concept was devised as a way of managing and communicating the decisions made by the board in order to provide clear and consistent leadership for the Fun Association.

**These decisions will be defined then reviewed on a periodic basis.**

#	SUBJECT	Date Adopted	Date of Last Review	Date of Next Review
1	Party Funding	Oct 2008	March 2024	Mar 2025
2	Alcohol Consumption at F/A Events	Jan 2009	Feb 2025	Feb 2026
3	Table Reservations	Mar 2009	Jan 2025	Jan 2026
4	Voting for Entertainment	Dec 2009	Mar 2024	Mar 2025
5	Recognition of Pledge of Allegiance	Dec 2009	Dec 2024	Dec 2025
6	Community Involvement	Dec 2009	Jan 2025	Jan 2026
7	TV Use in the Clubhouse	Mar 2009	Jan 2025	Jan 2026
8	The Election	Mar 2009	Mar 2024	Mar 2025
9	Party Budget Maximum and Kitchen Supplies	Nov 2010	Nov 2024	Nov 2025
10	Amendments to Motions (Roberts Rules)	Jan 2011	Jan 2025	Jan 2026
11	Cash Prizes	Mar 2011	Mar 2024	Mar 2025
12	Compensation for Services	Mar 2011	Nov 2024	Nov 2025

13	Policy on Records Retention and Destruction	Nov 2012	Nov 2024	Nov 2025
14	50/50 Draws	Jan 2014	Jan 2025	Jan 2026
15	Event Coordinators	Feb 2016	Feb 2025	Feb 2026
16	Use of Logo	Dec 2016	Dec 2024	Dec 2025
17	Food Events	Jan 2025	Jan 2025	Jan 2026

## Decision Records for Natures Fun Activities Association

### Definitions

#### Subject and Reason

##### 1. Party Funding

Based on Board approval, \$50 may be provided for parties not already covered under another approved budget line item. Members should request this money before the party.

##### 2. Alcohol Consumption at F/A Events

Fun Association funds will not be used for the purchase of alcoholic beverages. This aligns with and follows both Article VII of the bylaws and the vision the Owners have for this resort. Drinking games that spotlight individuals are not OK. If you're not sure, check with a member of the Board of Directors.

##### 3. Table Reservations/Setup

Tables cannot be reserved at events that include a dinner and a dance. Reserving tables at such events makes it unfair to members that only want to attend the dinner but not the dance. Basically, dancers could reserve all the seats and leave no room for others to eat. Seats can be reserved at dances a maximum of 2 hours in advance of the scheduled start time of the dance. Hosting Crew, Music Providers, 50/50 and Owners can save seats in advance by using a sign; towels tend to mislead the general membership into thinking that it's OK to start reserving. Tables should be left in the layout determined by the Host. As we grow and our events stretch the capacity of the clubhouse, we need to try our best to accommodate all our members.

##### 4. Voting For Entertainment

Members will use a voting process to help determine if an entertainer can be rehired. This will be conducted during the event by the use of numbered participation tickets. Each attendee will be provided a ticket upon entry. The attendee at any time during the event may vote for the entertainer by placing their ticket in a "yes" or "no" container.

##### 5. Recognition of Pledge of Allegiance

At all meetings after the Pledge of Allegiance the presiding officer will say: "We salute our friends and neighbors from Canada and other countries, thanks for spending time with us here at Natures."

##### 6. Community Involvement

Any charitable donations from the Fun Association funds to an outside charity will be brought before the membership prior to contributing.

##### 7. TV Use in the Clubhouse

Do not use the "Big Screen" TV in the main clubhouse when there is already a scheduled event in progress.

##### 8. The Election

All members are eligible to vote if they are present at the General Meeting in February. No absentee or proxy votes are allowed. Following the election, the Election Committee will give the results to the Fun Association Secretary. The Chair will report the results of who was elected. The Secretary shall record the results in the popular order in the reorganizational board meeting minutes following the election.

**9. Party Budget Maximum and Kitchen Supplies**

Paper products, plastic tablecloths, standard plastic utensils and plastic cups will be provided for all Fun Association events. Fancy paper plates and decorations would have to come out of the allotted budget for the specific event. The Event Coordinator will stay within their budget unless they make a request to the board for additional funds prior to the event. This statement will be placed in the hosting book. It was also decided that left over food from one event would not be charged to another event. Left over items would be donated to the other event.

**10. Amendments to Motions**

To protect the integrity of our process the presiding officer will not accept an Amendment to a Motion or a Substitute Motion. The Chair can postpone action on any motion to allow members the time for research and discussion.

**11. Cash Prizes**

No Fun Association monies will be used for cash prizes. Events that have cash awards should be funded via entry fees.

**12. Compensation for Services**

To avoid conflicts of interest, the Board will not reimburse any member for their services, other than expenses.

**13. Policy on Record Retention and Destruction**

The Board of Natures Resort Fun Activities Association shall retain records for the period of their immediate or current use. In order to eliminate accidental or innocent destruction of documents and records, the Board has the following document retention requirements. The constitution, bylaws (including all revisions), and minutes of the Board shall be preserved permanently.

Audit reports and year-end financial statements shall be preserved permanently.

Bank reconciliation records shall be preserved for three years.

Bank statements, deposit records, electronic fund transfer documents and cancelled checks shall be preserved for three years.

Payment vouchers and their supporting documents (invoices) and copies of receipts for income shall be preserved for three years.

Records determined to have historical value for the Association shall be preserved permanently.

Records older than one year from the current date shall be archived in the Fun Activities Association's locked file cabinet in the clubhouse.

For the safety and security of the Financial Records during the summer months or when the Fun Association Treasurer will be absent for any extended period, all financial records, along with any other banking material shall be stored in the locked cabinet located in the clubhouse until the Treasurer or a Board designee, assigned by the President, returns to

NR. Said material will be given to the designee to be placed in the locked cabinet in the clubhouse.

**14. 50/50 Draws**

All dances organized and paid for by the Fun Association or by the owners will have a 50/50 draw unless approved by the Board. The funds will always be split 50% to the winner and 50% to the Fun Association unless approved by the board. A 50/50 draw is not required for a privately held dance where the member has assumed responsibility for all costs associated with the event. However, any member holding a private function and wants to hold a 50/50 draw with the proceeds being returned to the Fun Association would be allowed to do so. If in the event of a 50/50 winner not coming forward, the unclaimed portion of the 50/50 pot will be held for one week. At that point the unclaimed pot will be donated to The Fun Association. This came from a motion and second and vote from The Floor

**15. Event Coordinators**

At the discretion of the board, if an event has been coordinated previously then that coordinator will have the right of first refusal if another coordinator puts in for the same or similar event.

**16. Use of Logos**

All logos being considered for use that bear any name relating to Natures Nudist Resort or Natures Fun Association must be approved in advance by the Ownership of (dba) Natures Nudist Resort and the Board of Directors of the Fun Association. Logos approved by the Ownership and purchased by the Fun Association are for the use of the Fun Association and (dba) Natures Nudist Resort only. Therefore, no items, other than those purchased and or approved by the Fun Association and Natures Nudist Resort will be allowed to use this logo.

**17. Food Events**

At food events, the Fun Association will have first refusal on all items that are donated to the Fun Association food event and considered leftovers. This includes all donated items, such as Meat and carcasses that the Owners donate. These leftovers may be used for other Fun Association events, such as, but not limited to, breakfasts or soup nights.

If someone would like to host a food event and use these leftovers or carcasses for a second event, they should notify the Fun Association Board of Directors, well in advance of the first and second events.

In the event that no one requests to use the leftovers, the hosts have the second right of refusal and may do what they like with the leftovers.